

BACHELOR OF COMMERCE (CO-OPERATIVE) NEWSLETTER

ACADEMIC TERM 5, WINTER 2026

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WINTER 2026 COURSE DELIVERY & REGISTRATION INFORMATION

- Memorial's courses are offered both online and in-person. The Bachelor of Commerce (Co-operative) degree is primarily an in-person, full-time program and therefore, students are expected to be on-campus for the majority of their courses. Priority for online sections is typically given to students not completing the co-op option unless a course is only offered online.
- [MUNUp](#) is an online tools and resources hub created to help you succeed in completing your coursework remotely. Additionally, CITL staff are available to assist you through the [Support Centre](#) during select office hours, seven days a week.

Course Registration

- **Registration for the Winter 2026 semester begins on Wednesday, November 5th.** Please check your Memorial Self-Service account for your assigned registration time. We strongly encourage you to register at your designated time, as courses and sections fill up quickly.

Once business courses have reached the maximum enrolment, the Faculty of Business Administration will not sign students into the section.

- **Course load requirements.** In accordance with Section 5.2.2 in the [Calendar](#), B.Comm. (Co-op.) **students must register for 15 credit hours (five courses) in each academic semester.** The 15 credit hours (five courses) registration requirement applies to all students, even if you have completed additional courses over the duration of your degree. If you fail to comply with this regulation, you will be required to withdraw from the B.Comm. (Co-op.) program.
- Memorial University's new registration system, called the Student Hub, is accessed through my.mun.ca and integrates registration, payment, and other student services. Key features include a visual registration schedule, simplified payment portal, and a student-controlled waitlist for courses. To register, students should log in via their @mun.ca account, access the Student Hub, and then navigate to "Registration" and "Register for Classes" to select their courses. Further details can be found [here](#).
- The process of waitlisting for a course and registering for that course if a seat becomes available will change on a go-forward basis with the winter 2026 semester. It will be more student-controlled. If a seat becomes available for a course that has a waitlist, the first person on the waitlist will receive an email to their @mun.ca email address or a message to the 'Prepare to Register' section in the Student Hub. The student will have an opportunity to register for the course in a 36-hour window. If the student doesn't register within that timeframe, they'll be removed from the waitlist, and another student will be offered the available spot.
- For questions or help using the Memorial Self-Service system, visit the [Registrar's Office webpage](#).

Course Prerequisites

- The Faculty of Business Administration strictly enforces prerequisites for business courses. Prerequisites for each course are listed with course descriptions in the [Calendar](#).

ACADEMIC INFORMATION

Calendar

- Please refer to the [Faculty of Business Administration section of the Calendar](#) for the regulations of your program of study.
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Program Requirements

Winter 2026 – Term 5

- You must register for and complete the following courses in Winter 2026:
 - BUSI 4720,
 - 12 credit hours in electives.
 - **Between Terms 1 through 7**, students in the B.Comm. (Co-op.) program are required to complete **8 – 13 courses in business electives and 4 – 9 courses in non-business electives**. Do not count the non-business electives that you completed in Business One. Our [program worksheet](#) can assist you in reviewing your academic record.
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Business and Non-Business Electives

- To assist you in selecting courses and reviewing your academic record, please be mindful of the following information. Non-business courses listed in the [business electives table](#) may count as a business OR a non-business elective - whichever works best for you in planning your remaining electives. STAT 2500 is a core business course, not an elective.
 - As part of your undergraduate business program, through your non-business electives, you may wish to complete a minor from the [Faculty of Humanities and Social Sciences](#), the [Faculty of Science](#), the [School of Music](#) or the [Marine Institute](#), or a [certificate](#) or [diploma](#) from the [Faculty of Humanities and Social Sciences](#). Course requirements toward such credentials should be completed during academic terms of your program, where possible. Please seek advice on fitting this credential into your program from the respective department(s) and the Academic Programs Office prior to registration.
 - If you plan to pursue the [Joint Degrees of Bachelor of Commerce \(Co-operative\) and Bachelor of Arts](#), careful planning is required. Regular academic advice from the [Faculty of Business Administration](#) and the [Faculty of Humanities and Social Sciences](#) is necessary.
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Business Focus Areas

- **Business [focus areas](#) are informal, are not noted on your official transcript, and do not need to be declared.** The courses associated with each concentration in the Calendar serve as a suggestion of courses related to your area of interest. Particular attention should be paid to necessary prerequisites when planning courses.
- Those planning on completing courses associated with the informal accounting focus area should review the below, which outlines normal sequencing of accounting electives:
 - Term 3 - BUSI 3160 (the former BUSI 5160)
 - Term 5 - BUSI 4550 (the former BUSI 5500), BUSI 4101 (the former BUSI 6100)

- Term 6 - BUSI 4102 (the former BUSI 6110), BUSI 4121 (the former BUSI 6120), BUSI 4131 (the former BUSI 6130)
 - Term 7 - BUSI 5120 (the former BUSI 7120), BUSI 5125 (the former BUSI 7125), BUSI 5165 (the former BUSI 7160)
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Seeking Academic Advice

- The [bachelor of commerce \(co-operative\) program worksheet](#) is a tracking tool for your program.
 - If you are seeking academic advice for your business program and have questions and/or would like to **schedule an appointment with an academic advisor**, please contact the Academic Programs Office at busihelp@mun.ca or book through [Microsoft Bookings](#).
 - We offer drop-in advising appointments if you are looking for a quick in-person session with an academic advisor. Please come by the Academic Programs Office located in BN 1015 any Friday between 10:00 AM-1:00 PM, and 2:00-3:00 PM.
 - For more information on academic advising services provided by the Faculty of Business Administration, please see our [Academic Advising webpage](#).
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Important Dates

- Important dates for the current and upcoming terms can be found in the [Diary](#). These dates are also published on the [Registrar's Office webpage](#). In particular, please note the start and end dates of the term, as well as the final examination period.
 - Scheduled travel does not represent an acceptable cause for a deferred examination. You will not be approved for a deferred exam based on pre-arranged travel.
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Academic & Non-Academic Integrity

- It is your responsibility to make yourself aware of and abide by the academic and non-academic standards that are set by the University and by the Faculty of Business Administration. In particular, please note:
 - University regulations surrounding [academic misconduct](#), including a non-exhaustive list of [academic offences](#);
 - [The Student Code of Conduct](#); and
 - [The Faculty of Business Administration Code of Academic and Professional Integrity and the University regulations surrounding Professional Suitability](#).

CAREER INFORMATION

- Embark is the Career & Success Centre supporting Business students through all phases of your career journey. We offer an exclusive job board, resume and interview support, and event to help you network with successful alumni and employers. Book a one-on-one appointment with our career advisor through [Microsoft Bookings](#), and visit our [job board and calendar of upcoming events](#).
- The [Career Development Office](#) also provides resources to equip you with the right skills for your job search. Visit their website to learn more about on-campus employment programs and upcoming career-related events.
- You will find helpful resources and opportunities through [Student Life](#), the [Student Volunteer Bureau](#), the [Memorial Centre for Entrepreneurship](#), the [Centre for Social Enterprise](#), the [Cenovus Centre for Excellence in Sales and Supply Chain Management](#), and [The Fund](#). See their respective websites for virtual events and opportunities.
- Information on **upcoming career and student success-oriented opportunities** is sent out via the Academic Programs Office listserv.

SCHOLARSHIPS & AWARDS

- Applications are now open for the Faculty of Business Administration's Undergraduate Scholarships, Awards, and Bursaries! For more information and to apply please visit: <https://www.mun.ca/business/undergraduate/undergraduate-awards-and-scholarships/> Students must apply to receive a scholarship, bursary or award.
- The application deadline is Wednesday, November 12th by 3:00 PM.
- Information on external application-based scholarships, bursaries and awards is sent out via the Academic Programs Office listserv and in the weekly newsletters.

ADDITIONAL INFORMATION

- When corresponding with the university, please use your @mun.ca email account. Please include your full name and student number in all correspondence.
 - The Academic Programs Office is happy to assist you. Please email busihelp@mun.ca for assistance.
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EXCHANGE OPPORTUNITIES

- Diversify your university education with a semester in another country. Our international exchange program gives you the opportunity to spend a semester or two studying in English at one of our 40+ partner institutions around the world.
 - Applications for exchange may be found at mun.ca/goabroad. Students are encouraged to contact busihelp@mun.ca in advance of applying to ensure studying abroad is a good fit for you and your program.
 - Deadline to apply for fall is February 1st, 2026.
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CONTACT

- The Academic Programs Office provides:
 - Academic advice
 - Career advice through Embark
 - Scholarships and awards
 - Study abroad opportunities
 - Information on undergraduate, certificate, diploma and minor programs
 - Information on deferred exams, course-load and pre-requisite requests, and other administrative services
- Contact our office with your questions or to make an appointment with an advisor
 - Email: busihelp@mun.ca
 - Follow us!
Facebook: facebook.com/MUNBusiness
Instagram: instagram.com/munbusiness
LinkedIn: <https://www.linkedin.com/company/faculty-of-business-at-memorial-university-of-newfoundland/>